

Stephex Group is a proudly family-owned company based in Meise, Belgium, renowned for excellence in horse trading, automotive innovation, and event management. As market leaders in the production of premium horse trucks, motorhomes, and 2-horse vehicles, we are committed to delivering exceptional quality and user-centric designs that meet the diverse needs of our clients.

Our extensive dealer network stretches across Europe and beyond, enabling us to provide exceptional service and support to customers, no matter their location. With a strong reputation for reliability and craftsmanship, Stephex Group is dedicated to maintaining the highest standards in everything we do. Join us as we continue to push the boundaries of innovation and quality across the industries we serve.

Are you ready to embrace new challenges and grow with us?

We encourage you to explore this exciting opportunity and become part of our journey!

SALES ASSISTANT

Job description

You will work closely with the sales team responsible for the sales of our luxury vehicles. You will organize, structure and plan the entire administration of each vehicle, being the main contact person for our extensive dealer network.

As sales assistant you are responsible for the follow-up of your files, you ensure smooth mutual organization between all parties involved.

You strive for maximum customer satisfaction.

Candidate profile

- Bachelor's degree in Office Management or equivalent through experience.
- Experience with Salesforce CRM-platform is a plus.
- Fluent in Dutch, French and English.
- Strong administrative and organizational skills.
- Flexible, proactive and adaptable, willing to do whatever it takes to get the job done.
- Stress resistant with an eye for efficiency.
- Great communication skills.

Job offer

- Full-time employment.
- Attractive compensation package complemented with extra-legal benefits such as meal vouchers, healthcare and group insurance, ...)
- Challenging opportunity.
- International environment.

Apply online via: <https://stephex.com/careers/> or via hr@stephex.com